

NICE INSTITUTE APPOINTMENT ADVERTISEMENT

SI No.	Name of Post & Description	Quaification	No of Post	Location	Experience	Remarks
1	Director (Technical) The Candidates will be responsible for all the Technology and Technical aspects of the Institute. Should be able to implement ONLINE Classes.	MCA, B. Tech / BE Computer Science	1	Bhubaneswar	5 - 10 Yrs	Should have similar working experience in any Training Insitute or Service Industry
2	Director (Marketing) The candidate will be responsible for all the marketing activities including Online (Digital Marketing) and Offline modes.	MBA / B. Tech / BE Computer Science	1	Bhubaneswar	5 - 10 Yrs	Should be well conversanant with the latest ONLINE (Digital Marketing) marketing tools.
3	Computer Faculty (For Developing Computer Study Material / Course Book)	"A" Level, MCA, B. Tech / BE Computer Science	5	Bhubaneswar (Freelance)	0 - 5 Yrs	Experience in developing Course books for students is desired but not essential. Should have mastery and excellent domain knowledge in any one. Latest Version of MS Windows / MS OFFICE / Python / Internet of Things (IoT).
4	Computer Faculty (For Class Room Teaching)	MCA, B. Tech / BE Computer Science / "A" Level	30+	All District H.Q of Odisha plus the following towns. (1) Nikirai (2) Brajrajnagar (3) Rajgangpur (4) Nalconagar (Angul) (5) Garh-Tumulia (Sundergarh) (6) Rengali (7) Belpahar.	0 - 1 Yr	Should have passion to teach computers.
5	Centre Head (Manager)	MBA, MCA, B. Tech / BE Computer Science / "A" Level	1	Bhubaneswar	1-3 Yrs	Should have experience in Managing a large Computer Institute with 500+ students
6	Front Office Manager (Counsellor)	Female Graduate	30+	All District H.Q of Odisha plus the following towns. (1) Nalconagar Angul (2) Rengali	1-2 Yrs	Should be smart and confident
7	District Marketing Executives	Fresh Graduates or Students in Final Year of Graduation	30+	All District H.Q of Odisha (Free Lance)	0-1 Yr	Should be smart and confident. The Candidate will be required to tour within the district and visit all colleges.
8	Accountant (Part Time 1 Post, Full Time 1 Post)	Commerce Graduate with expert Tally Prime knowledge	2	Bhubaneswar	2-5 Yrs	Should be able to independently manage and finalise accounts in Tally Prime Software.
9	Peon	Minimum 7th Class Pass	1	Bhubaneswar	0-5 Yrs	Hard Working
10	Housekeeping	-	1	Bhubaneswar	0-5 Yrs	Hard Working
N.B:	1. Please send your Biodata clearly mentioning the post for which applied and Location for which interested.					
	2. Please send your Biodata to the following (both) E-mail ID : mycareer.nice@gmail.com and skillindia.nice@gmail.com					
	3. For any Enquiry : Please contact 0674-3551539 // 96686-86699					
	4. All the post carry attractive Salary commensurate with Qualification and Experience.					
	5. Local Candidates of each district will be given preference for all the above post.					

